



Molemole Municipality

**2018/2019**

**REVIEWED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

**Vision:** "A developmental people driven organisation that serves its people"

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

## **1. INTRODUCTION AND BACKGROUND**

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
- (i) Revenue to be collected, by source and

- (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

## **2. PURPOSE**

The document presents the 2018/2019 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

## **3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP**

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

## **4. REPORTING ON SDBIP**

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

#### **4.1. QUARTERLY REPORTING**

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

#### **4.2. MID-YEAR REPORTING**

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25<sup>th</sup> January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

#### **4.3. ANNUAL REPORTING**

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;

(b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and  
(c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

## 5. Projected Monthly Revenue by Source

**LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019**

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
	July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousands	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
<b>Revenue By Source</b>																
Property rates	1,229	1,229	1,341	1,079	1,209	1,214	1,214	1,054	1,207	1,207	1,207	1,292	14,480	15,349	16,270	
Service charges - electricity revenue	696	799	641	613	667	593	952	538	725	725	725	(2,432)	5,242	4,182	4,433	
Service charges - water revenue	106	123	111	135	173	84	(607)	86	-	-	-	(210)	-	-	-	
Service charges - sanitation revenue	62	62	62	62	62	62	(309)	44	-	-	-	(105)	-	-	-	
Service charges - refuse	156	157	153	153	153	153	153	125	181	181	181	420	2,167	2,297	2,435	
Service charges - other																
Rental of facilities and equipment	-	3	51	17	3	2	2	46	22	22	22	77	269	285	302	
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																		
Description	R thousands	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework					
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21
Interest earned - outstanding debtors	67	60	109	211	119	123	50	-	117	117	117	117	316	1,404	1,489	1,578		
Dividends received	53	55	99	146	622	85	88	-	167	167	167	167	351	2,000	2,120	2,247		
Fines, penalties and forfeits	79	817	770	683	675	738	(1,776)	1,125	655	655	655	655	2,782	7,856	8,327	8,827		
Licences and permits																		
Agency services	-	-	-	-	-	-	1,175	-	196	196	196	196	585	2,347	2,488	2,637		
Transfers and subsidies	53,410	2,403	-	-	-	37,996	4,057	-	11,118	11,118	11,118	11,118	2,194	133,413	141,417	149,902		
Other revenue	12	21	11	71	26	9	22	44	5,033	5,033	5,033	5,033	25,825	41,140	43,683	46,304		
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	55,869	5,729	3,347	3,170	3,708	41,060	5,021	3,063	19,419	19,419	19,419	19,419	31,094	210,318	221,638	234,936		
Expenditure By Type																		
Employee related costs	-	11,596	6,586	6,418	6,217	6,349	6,502	-	7,066	7,066	7,066	7,066	19,907	84,773	89,859	95,251		
Remuneration of Councillors	-	1,982	992	992	992	992	992	-	1,072	1,072	1,072	1,072	2,706	12,865	13,637	14,455		
Debt impairment	-	-	-	-	-	-	3,326	-	459	459	459	459	804	5,507	5,837	6,187		

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework			
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget
Depreciation & asset impairment		-	-	-	2,029	861	1,070	885	-	679	679	679	1,266	8,149	8,637	9,156
Finance charges		1	10	4	5	13	1	109	2	99	99	744	1,184	1,255	1,331	
Bulk purchases		-	1,593	1,063	-	1,391	-	1,362	568	650	650	(126)	7,800	8,268	8,764	
Other materials		127	263	488	410	367	492	269	227	499	499	446	4,584	4,859	5,150	
Contracted services		595	2,001	2,044	1,135	2,694	2,053	1,707	1,082	3,209	3,209	9,431	32,370	22,308	20,281	
Grants and subsidies		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		275	3,668	2,010	2,328	3,653	2,193	2,086	1,359	5,624	5,624	11,484	45,930	48,686	51,607	
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		998	21,112	13,187	13,317	16,188	13,151	17,237	3,238	19,357	19,357	46,662	203,161	203,347	212,181	
Surplus/(Deficit)		54,871	(15,383)	(9,839)	(10,147)	(12,480)	27,909	(12,216)	(175)	62	62	(15,567)	7,157	18,291	22,755	
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	23,171	-	-	5,531	5,531	7,006	46,768	-	-	-



LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																
Description	R thousands	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		4,871	15,383	(9,839)	(10,147)	(12,480)	51,079	(12,216)	(175)	5,593	5,593	5,593	(8,562)	53,926	18,291	22,755
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>																
<b>References</b>																
1. Surplus (Deficit) must reconcile with budget table A4 and monthly budget statement table C4 check																

LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																			
Description - Standard classification	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework					
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	Adjusted Budget
R thousands	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>Revenue - Functional</b>																			
<b>Governance and administration</b>		54,694	3,689	1,476	1,415	1,882	37,947	5,406	1,089	16,054	16,054	16,054	16,054	17,633	173,391	183,795	194,823		
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		54,694	3,689	1,476	1,415	1,882	37,947	5,406	1,089	16,054	16,054	16,054	16,054	17,633	173,391	183,795	194,823		
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		0	4	52	19	5	473	3	47	115	115	115	115	435	1,385	1,468	1,556		
Community and social services		-	-	1	1	2	471	1	1	93	93	93	93	359	1,113	1,180	1,250		
Sport and recreation		0	4	52	18	3	2	2	46	23	23	23	23	76	272	288	306		
Public safety																			
Housing																			
Health																			
<b>Economic and environmental services</b>		90	830	780	695	688	24,836	(1,762)	1,132	7,589	7,589	7,589	7,589	21,412	71,468	52,063	47,106		

LJM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019		Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
Description - Standard classification	Ref	July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Planning and development		11	13	10	13	13	24,098	15	7	6,937	6,937	6,937	18,651	63,641	43,766	38,311
Road transport		79	817	770	682	675	738	(1,776)	1,125	652	652	652	2,762	7,827	8,297	8,795
Environmental protection																
<b>Trading services</b>		1,085	1,206	1,040	1,041	1,134	974	1,374	794	1,192	1,192	1,192	2,080	14,303	15,161	16,071
Energy sources		739	843	688	663	717	644	1,003	538	767	767	767	1,064	9,199	9,751	10,336
Water management		112	136	118	143	181	93	134	86	159	159	159	427	1,905	2,019	2,141
Waste water management		67	64	67	68	68	69	69	44	69	69	69	103	824	874	926
Waste management		168	163	167	167	168	168	168	125	198	198	198	487	2,375	2,517	2,668
<b>Other</b>																
<b>Total Revenue - Functional</b>		<b>55,869</b>	<b>5,729</b>	<b>3,347</b>	<b>3,170</b>	<b>3,708</b>	<b>54,230</b>	<b>5,021</b>	<b>3,063</b>	<b>24,950</b>	<b>24,950</b>	<b>24,950</b>	<b>41,560</b>	<b>260,547</b>	<b>252,487</b>	<b>259,555</b>
<b>Expenditure - Functional</b>																

LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019		Budget Year 2018/19												Medium Term Revenue and Expenditure Framework				
		Ref	July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget
<b>R thousands</b>		<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>	<b>Adjusted Budget</b>
<i>Governance and administration</i>		822	11,997	7,272	7,585	8,911	7,830	8,369	2,029	9,641	9,641	9,641	25,720	109,457	104,020	106,896		
Executive and council		161	3,978	2,143	2,528	3,349	2,997	1,798	270	2,989	2,989	2,989	7,537	33,726	35,750	37,895		
Finance and administration		660	7,249	4,498	4,225	5,420	4,025	5,610	1,105	6,151	6,151	6,151	18,275	69,520	61,688	62,023		
Internal audit		-	771	631	832	143	807	961	654	501	501	501	(91)	6,211	6,583	6,978		
<i>Community and public safety</i>		14	490	301	856	577	644	745	52	786	786	786	3,223	9,260	9,815	10,404		
Community and social services		14	222	142	471	378	472	547	52	583	583	583	2,862	6,909	7,324	7,763		
Sport and recreation		-	268	159	385	199	173	197	-	203	203	203	361	2,350	2,491	2,641		
Public safety																		
Housing																		
Health																		
<i>Economic and environmental services</i>		128	3,681	1,920	2,287	2,639	2,165	2,248	20	2,457	2,457	2,457	4,891	27,348	28,989	30,728		
Planning and development		54	1,455	542	603	1,180	768	938	16	1,056	1,056	1,056	2,532	11,257	11,932	12,648		
Road transport		74	2,225	1,378	1,684	1,459	1,398	1,310	3	1,400	1,400	1,400	2,358	16,091	17,057	18,080		



LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																
Description - Standard classification	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	
Environmental protection																
<b>Trading services</b>		34	4,944	3,693	2,589	4,061	2,512	5,875	1,137	6,474	6,474	6,474	6,474	6,474	60,522	64,153
Energy sources		1	2,276	1,806	350	2,240	305	2,423	568	1,298	1,298	1,298	1,298	1,298	16,375	18,399
Water management		-	951	537	471	481	475	1,347	-	557	557	557	557	557	6,498	7,302
Waste water management		32	867	633	1,288	875	1,629	1,114	541	4,017	4,017	4,017	4,017	4,017	29,183	30,934
Waste management		1	850	718	481	465	102	992	29	603	603	603	603	603	7,093	7,518
<b>Other</b>																
<b>Total Expenditure - Functional</b>		998	21,112	13,187	13,317	16,188	13,151	17,237	3,238	19,357	19,357	19,357	19,357	19,357	203,161	212,181
<b>Surplus/ (Deficit) 1.</b>		54,871	(15,383)	(9,839)	(10,147)	(12,480)	51,079	(12,216)	(175)	5,593	5,593	5,593	5,593	5,593	49,140	47,374
<b>References</b>																
1. Surplus (Deficit) must reconcile with budget table A3 and monthly budget statement table C3																

LIM353 Molemole - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 27/02/2019															
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20
R thousands	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>Capital Expenditure – Functional</b>															
<b>Governance and administration</b>															
Executive and council	-	89	58	667	29	225	449	28	880	880	880	2,518	6,702	7,104	7,531
Finance and administration	-	-	-	-	-	-	-	-	257	257	257	630	1,400	1,484	1,573
Internal audit	-	89	58	667	29	225	449	28	681	681	681	1,713	5,302	5,620	5,958
	-	-	-	-	-	-	-	-	(58)	(58)	(58)	175	-	-	-
<b>Community and public safety</b>															
Community and social services	895	-	-	995	2,778	937	473	-	281	281	281	(434)	6,487	6,876	7,288
Sport and recreation	-	-	-	-	-	-	444	-	97	97	97	(249)	486	516	546
Public safety	895	-	-	995	2,778	937	29	-	184	184	184	(184)	6,000	6,360	6,742
Housing															
Health															
<b>Economic and environmental services</b>															
Planning and development	-	-	-	-	-	(1)	12	-	4	4	4	27	50	53	50

LIM353 Molemole - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 27/02/2019																	
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework				
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousands	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget		
Road transport	-	-	-	-	-	-	12	-	-	-	-	4	4	27	50	53	56
Environmental protection																	
<b>Trading services</b>																	
Energy sources	-	-	1,292	10,316	8,365	5,053	1,330	-	-	-	-	4,428	4,428	4,507	44,147	35,106	32,498
Water management	-	-	-	-	-	-	-	-	-	-	-	459	459	1,443	2,819	2,988	3,168
Waste water management	-	-	1,292	10,316	8,365	5,053	1,330	-	-	-	-	3,969	3,969	3,064	41,328	32,118	29,331
Waste management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other</b>																	
<b>Total Capital Expenditure - Functional</b>	<b>895</b>	<b>89</b>	<b>1,350</b>	<b>11,978</b>	<b>11,172</b>	<b>6,214</b>	<b>2,263</b>	<b>28</b>	<b>5,593</b>	<b>5,593</b>	<b>6,618</b>	<b>57,386</b>	<b>49,139</b>	<b>47,374</b>			
<b>References</b>																	
1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates																	
2. Total Capital Expenditure must reconcile to the 'Financial Position' budget and monthly budget statement																	

## 6. PROJECTS ROLLED OVER FROM 2017/18 FINANCIAL YEAR

2017/18 ROLL OVER PROJECTS											
Project name	Department	Name of appointed service provider	Appointment date	Planned completion date	Approved budget	Appointed amount	Expenditure as at 30 June 2018	Amount to be rolled over	Progress to date	Challenges	Remedial actions or interventions taken or to be taken
Beautification of Morebeng Town	Community Services	Mocheku Landscapers cc	21-Jun-18	31-Aug-18	R400,000.00	R391,230.00	R391,230.00	R391,230.00	Completed	None	None
Procurement of a tractor with grass cutting equipment	Community Services	Mpekgeng General Trading (PTY) LTD	4-Jun-18	3-Aug-18	R500,000.00	R486,346.59	R486,346.59	R486,346.59	Completed	None	None
Planning, designing and construction of Moleletji office cluster	Corporate Services	IB Business Enterprise JV KhathaKhatha Trading Enterprise	4-Jun-18	30-Jan-19	R2,844,000.00	R2,700,899.20	R573,078.66	R2,127,820.54	Site handed over. Service Provider working on Project Implementation plan and buildings designs	Conflict on ownership of the construction site by local traditional authority	Matter resolved and Contractor advised to return to site
Supply and Installation of Electrical Network at Cluster 3 (Ward 15 & 16)	Technical Services	AES Consulting Cc Machite Engineering	3-Mar-17	30-Jun-19	R7,009,768.46	R7,009,768.46	R6,590,698.15	R1,919,070.31	90% Awaiting for Eskom to energize the transformers.	the amount is inclusive of R1,5m which was for additional households	R419, 070.31 to complete the balance of work after the energization and R1,5m to be use for the replacement of electricity meters in Mogwadi and Morebeng.



## 6. PROJECTS ROLLED OVER FROM 2017/18 FINANCIAL YEAR

2017/18 ROLL OVER PROJECTS											
Project name	Department	Name of appointed service provider	Appointment date	Planned completion date	Approved budget	Appointed amount	Expenditure as at 30 June 2018	Amount to be rolled over	Progress to date	Challenges	Remedial actions or interventions taken or to be taken
Upgrading of electricity network and installation of CTV's in Mogwadi and Morebeng.	Technical Services	None		30-Jun-19	R1,200,000.00	R0.00	R0.00	R1,200,000.00	Bid process to be restarted	Recommended contractor declined the offer	Project to be implemented in the 4th Quarter of 2018/9 Financial year
Supply and Installation of streetlights in Mogwadi and Morebeng.	Technical Services	None	None	30-Jun-19	R300,000.00	R0.00	R0.00	R300,000.00	Project discontinued and funds diverted to Smart meter project	Budget constraints	Project to be implemented in the 4th Quarter of 2018/9 Financial year
Molemole Spatial Development Framework	LED & P	DSA Rail Pty Ltd	23-Nov-17	31-Oct-18	R900,000.00	798,000.00	374,900.00	R423,100.00	Notice issued for public participation on draft SDF	None	None
Molemole "LED Strategy Review"	LED & P	Lebidiki JV Mahlodi Consulting	22-Nov-17	31-Oct-18	R500,000.00	486,570.24	R212,801.60	R273,768.64	Notice issued for public participation on draft SDF	None	None
<b>TOTAL</b>					<b>R13,653,768.46</b>	<b>R10,588,244.25</b>	<b>R8,254,155.00</b>	<b>R7,121,336.08</b>			

## **6. Quarterly Performance Indicators and Targets per Department**

## 6.1. Department: Local Economic Development and Planning

Key Performance Area 1:		Spatial Rationale													
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
<b>SPATIAL PLANNING</b>															
1.		Number of workshop conducted	Spatial planning awareness	2x workshop conducted	4x Spatial awareness workshop conducted	None	1x workshop conducted	1x workshop conducted	1x workshop conducted	None	1x workshop conducted	None	Municipal Wide	Budget R60, 000	Invites, Agenda, program, presentations
2.		Number of settlements demarcated	Demarcation of sites	New Indicator	1 settlement demarcated	None	Specifications and advertisement	Appointment of service provider	Submission of Draft layout plan	Specification, Re-Advertise ment	Submission and approval of Final layout plan	Appointment, Submission and approval of Final layout plan	Ward 1 Ga Ratsaka	R400,000	Advertisement, appointment letter, Layout plan, Approval letter
3.		Percentage of building plans	Processing of building plans	100% processing of received	100% processing of received	None	100% processing of received	100% processing of received	100% processing of received	None	100% processing of received	None	Municipal Wide	Opex	Building Plan Register

Key Performance Area 1:		Spatial Rationale											
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>											
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality											
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
4.		received processed Percentage of Land use applications processed	plans received Processing of received land use application	building plans 100% Processing of received land use applications	building plans 100% Processing of received land use applications	None	building plans 100% Processing of received land use applications	building plans 100% Processing of received land use applications	building plans 100% Processing of received land use applications	building plans 100% Processing of received land use applications	MLM	Opex	Land use application register
5.	Spatial Planning	No of sites pegged	Pegged of sites	180 sites to be pegged	250 sites to be pegged	None	Advert and appointment of service provider	250 sites to be pegged	No target	None	Ward 1 & 10 Mogwadi and Moreben g	Budget R200,000	Advert, Appointment letters, certificate of completion from land surveyor Map



Key Performance Area 1: Spatial Rationale														
Outcomes 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs :														
<ul style="list-style-type: none"> <li>Implement a differentiated approached to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>														
Key Organisational Strategic Objectives Strategic Objectives														
To enhance conditions for economic growth and job creation														
To manage and coordinate spatial planning within the municipality														
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
<b>LOCAL ECONOMIC DEVELOPMENT</b>														
6.	LED	Number of LED stakeholder engagement held	LED Stakeholder engagements	4x LED forum meetings held	4x LED forum meetings held	None	1x LED forum meeting held	1x LED forum meeting held	1x LED forum meeting held	1x LED forum meeting held	None	MLM	Budget R70,377	Invites, attendance registers, agenda and reports
7.		Number of investor conference held	Investor conference	1x investor conference held	1x investor conference held	None	Development of specific advertisement for the project	Development of ToR with service provider and investor conference appointment of service provider	Signing of SLA with service provider and hosting of one(1) investor conference	Signing of SLA with service provider and benchmarking exercise for the investor conference	None	MLM	Budget R 300,000	Report on conference with attendance register and photos

Key Performance Area 1:		Spatial Rationale													
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
8.		Number of career EXPO held	Molemole career Expo	1x Career Expo held	1x Career Expo to be held	None	Review of career Expo concept document and dialogue consultation with stakeholders	Appointment of prospective service provider	Develop ToR for career expo and dialogue benchmarking exercise	Appointment of the service provider and engagement and training with DOE looking career Expo	Hosting of career expo	Submission of close up report and evaluation of career Expo	MLM	Budget R 180,000	Reviewed concept document and ToR, career expo report
9.	LED	Number of agriculture graduates capacitated	Youth in agriculture programme	6x Agriculture graduates appointed and capacitated	6x graduates capacitated in agriculture programmes	None	Capacity building of 6 agriculture graduates	Capacity building of agriculture graduates	Capacity building of 6 agriculture graduates	Capacity building of graduates on programme management, Mechanical of	Capacity building of 6 agriculture graduates	Capacity building of graduates, small stock production cycle, Livestock production cycle, Branding	MLM	Budget R 480,000	Capacity building reports

Key Performance Area 1: Spatial Rationale															
Outcomes 9: Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
10.	LED	Number of SMME's capacitated	Capacity building of SMME's	20 SMME's capacitated	20 SMME's to be capacitated	None	Review concept document for the project, consultation with stakeholders	Bid advertisement for the project identification of SMME's	Draft ToR for project appointment of service provider	Draft ToR for project appointment of service provider	Monitoring and evaluation of trained SMME's and submission of quarterly report	20 SMME's capacitated	None	Budget R180,000	Reviewed concept document and ToR capacity building report with list of all trained SMME's
INTEGRATED DEVELOPMENT PLAN															
11.	IDP	Number of IDP/Budget reviewed	Development and	One reviewed and adopted	Adopted and printed	None	Approved of IDP/Bud	Ward Based planning	Tabling of Draft 2019/20	None	Adoption of 2019/20	None	MLM	Budget R419,150	Attendance registers, Invites,



Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
			review of IDP/Budget	2017/2018 IDP/Budget	credible 2019/2020		get process plan by 31 August 2018	and finalisation of IDP Status Quo Report	20 IDP/BU DGET to council		20 IDP/BU DGET and submission of final adopted IDP document to COGHS TA				Agenda and IDP/BUDGET document
12.	IDP	Number of IDP representative forums held	IDP representative forums	Functional 2017/2018 IDP representative forum	3x IDP representative forums meetings coordinated	None	Establishment of 2018/2019 IDP representative forum meeting	No Target	1 x IDP Representative forum meeting coordinated	None	1 x IDP Representative forum meeting coordinated	None	MLM	Budget R135,350	Attendance registers, invites Agenda and presentation of process plan



Key Performance Area 1:		Spatial Rationale													
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation													
Strategic Objectives		To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
13.	IDP	Number of strategic planning sessions coordinated	Strategic planning sessions	3x strategic planning sessions held	3x strategic planning to be held	None	Management strategic planning session on the implementation of 2018/2019 IDP/Budget priorities	1x strategic planning session on the draft 2019/2020 IDP/Budget strategic projects	1 x strategic planning session on the draft 2019/2020 IDP/Budget strategic projects	None	1x strategic planning session on the finalisation of 2019/2020 IDP/Budget strategic projects	None	MLM	Budget R553,270	Attendance registers, Invite, Agenda and IDP/BUDGET document
14.	IDP	Number of approved IDP documents printed	Printed IDP documents	200 2017/2018 IDP documents printed	Printing of 200 2018/2019 IDP documents	None	Printing of 200 2018/2019 IDP documents	No Target	No target	None	No target	None	MLM	Budget R191,100	2018/2019 IDP documents printed
15.	External Audit	Percentage of audit	Audit action plan	New Indicator	100% of Auditor general		No target set for	Completion of the	50% of Auditor General		100% of Auditor General		MLM	Opex	Updated Audit action plan

Key Performance Area 1:		Spatial Rationale													
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
16.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	None	25% of internal audit queries addressed	50% of internal audit queries addressed	75% of internal audit queries addressed	None	100% of internal audit queries addressed	None	MLM	Opex	Updated Audit action plan
17.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	None
18.	Council	Percentage of Council	Implementation	New indicator	100% of Audit	None	100% of Audit	100% of Audit	100% of Council	None	100% of Council	None	MLM	Opex	Updated council

Key Performance Area 1: Spatial Rationale															
Outcomes 9: Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
19.	Audit committee	Percentage of audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of audit committee meetings resolutions implemented	None	100% of audit committee meetings resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit committee resolution register

### 6.2 Department: Technical Services

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification		
<b>ROADS AND STORM WATER INFRASTRUCTURE</b>															
20.	Roads and storm water infrastructure	Number of road KM's upgraded	Mohodi to Maponto Gravel to Tar	3.5 km gravel to tar road constructed	Construction of 0.4 km tar road	None	Preparation of specifications, advertisement and appointment of the consultants	Approval of designs, Advertisement and appointment of contractor, and site establishment	Preparation of road bed layer, preparation of sub-base layer, excavation and installation for storm water control pipes	None	Base layer, surfacing, installation of kerbs, practical completion 0.4km tar road and project handover.	None	Mohodi and Maponto (Ward 11, 12, 13)	Budget R5,704 835	Specification, Advert, SLA, appointment letter, progress report and completion certificate
21.	Roads and storm water infrastructure	Number of road KM's upgraded	Ramokgo pa to Eisleben gravel to tar	8.5 km gravel to tar road constructed	Construction of 2.5 km tar road	None	Appointment of constructor, and site establishment	Preparation of road bed layer, preparation of sub-base	Base layer, surfacing, installation of	None	None	None	Eisleben (Ward 2)	Budget R13,502, 377	SLA, appointment letter, progress



BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
22.	Roads and storm water infrastructure	Approved design report for Capricorn park internal street.	Capricorn park internal street	New indicator	Designs of 5km internal streets	None	Preliminary Design Report	Final Approval Design Report	No Target	None	No Target	None	Capricorn Park (Ward 1)	Budget R1,965,552	Appointment letter and Approved Design Report
23.	Roads and storm water infrastructure	Number of road km upgraded	Matipana to Madikana gravel to tar	9.5 km gravel to tar road constructed	Constructions of 1.5 km tar road	None	Approval of designs, and sites establishment	Preparation of road bed layer, preparation of sub-base layer, excavation and installation for storm water control pipes	Base layer, surfacing, installation of kerbs, practical completion of road and project	None	None	Base layer, surfacing, installation of kerbs, practical completion of 1.5km of road and project hand over.	Madikana (Ward 13)	Budget R7,794,261	SLA, appointment letter, progress report and completion certificate

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
24.	Roads and storm water infrastructure	Number of road km upgraded	Nthabise internal streets phase 1	Approved design report	Construction of 1.5 km internal streets	None	Advertisement and appointment of contractor	Sites establishment, preparation of road bed layer and excavation and installation for storm water control pipes	Base layer, surfacing, installation of kerbs.	Practical Completion of 1.5km of Road and project Handover	Practical Completion of 1.5km of Road and project Handover.	None	Nthabise (Ward 1)	Budget R17,890,824	SLA, appointment letter, progress report and completion certificate
25.	Roads and storm water infrastructure	Number of roads and storm water infrastructure bladed	Blading of gravel roads	603 km of gravel roads	603 km of gravel roads bladed and storm water maintained	None	153km of gravel roads to be bladed and storm water maintained	150km of gravel roads to be bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	None	150 km of gravel roads to be bladed and storm water maintained	None	Molemole Municipality	Opex	Monthly reports and signed worksheets

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
<b>SPORT FACILITIES</b>															
26.	Sports facilities	Phase 3 of Mohodi sports complex completed	Mohodi Sports Complex: Phase 3	Completed phase 1&2 Mohodi sports complex	Construction of phase 3 for Mohodi Sports Complex	Construction of 1 x Ablution block and change rooms, 1 x combination courts, 1 x ticket office with guard house, 1 x 2000 steel grandstand and 1 x parking area	Construction of combination courts, surfacing of the athletics	Construction of concrete works and steel fixing for 2500 capacity grandstand	Construction of change rooms and ablution blocks	Construction of concrete works and 2000 Capacity grandstand	Construction of access road and parking area, marking the football pitch, combination courts and athletic track. Completion of Project.	Finalising Construction of Concrete works and 2000 Capacity grandstand Marking the football pitch, Guard house, ticket office combination courts and athletic track. Completion of Project	Mohodi (Ward 11)	Budget R5 510 246	Progress report and practical completion certificate
<b>ELECTRICAL NETWORK</b>															
27.	Electricity Network	Number of Electricity meters	Installation and replacement of	480 of Electricity meters	220 Electricity meters installed	None	Preparation of specification,	80 Electricity Meters	80 Electricity Meters installed	Approval of specification, Tender	60 Electricity Meters Installed & Replaced.	Replace and Install 140 Smart meters.	Mogwadi and Morebeng	Budget R2,400,000	Specification committee report,

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
		replaced & installed	electricity bulk meters.	replaced & installed			advertisement and appointment of service provider	Installed & Replaced	& Replaced	Advert, Appointment of service provider. Replace and install 80 smart meter		Testing and commissioning of 220 smart metres and Practical completion and final completion	(Ward 1 & 10)		Appointment letter, SLA and Completion Certificate
28.	AG Action Plan	Percentage of Audit queries addressed	Audit action plan	New indicator	100% of Auditor general queries addressed	None	No target	No target	50% of Auditor General queries addressed	None	100% of Auditor General queries addressed	None	MLM	Opex	Audit Action plan
29.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal general queries addressed	None	25% of internal general queries addressed	50% of internal general queries addressed	75% of internal queries addressed	None	100% of internal audit queries addressed	None	MLM	Opex	Updated audit plan
30.	Risk Management	Percentage of risks resolved within	Risk register	% of risks resolved within the	100% of risks resolved within	None	100% of risks resolved within the	100% of risks resolved within the	100% of risks resolved within	None	100% of risks resolved within the	None	MLM	Opex	Strategic risk register



BASIC SERVICE DELIVERY																
Respective, Accountable, Effective and Local Government System																
Implement a differentiated approach to municipal financing, planning and support																
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>																
Strategic Objectives																
Project No	Priority Areas/(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification	
		timeframe as specified in the risk resolutions implemented		timeframe as specified in the risk register	the timeframe as specified in the register		timeframe as specified in the register	timeframe as specified in the register	the timeframe as specified in the register		timeframe as specified in the register					
31.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register	
32.	Audit Committee	Percentage of audit committee resolutions implemented	Implementation of audit committee resolutions	New indicator	100% of audit committee resolutions implemented	None	100% of audit committee resolutions implemented	100% of audit committee resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit committee resolution register	

### 6.3 Department: Community Services

Key Performance Area (KPA) 2: BASIC SERVICES DELIVERY																	
Responsive, Accountable, Effective and Efficient Local Government System																	
Outputs :																	
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>																	
Key Strategic Organizational Objectives and Strategic objective																	
To provide sustainable basic services and infrastructure development																	
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Review Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter target	Final IWMMP developed	Review ed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)	
<b>SOCIAL SERVICES AND AMENITIES</b>																	
33.	Social services and amenities	Compiled Integrated Waste Management Plan (IWMMP)	Develop IWMMP	New indicator	Development of IWMMP	None	Preparation of specification, approval and advertisement	Appointment of service provider for development of IWMMP	Draft IWMMP developed	Appointment of service provider	Final IWMMP developed	Development of Draft and Final IWMMP	MLM	Budget R550,000	Specification on report	Approved IWMMP Council resolution	Appointment letter
34.	Social services and amenities	Number of bulk refuse containers supplied	Supply of bulk refuse container	15x 6m3x6m 3 bulk refuse containers	Supply of 10 x 6M3 bulk refuse containers	None	Preparation of specification, approval and advertisement	Appointment of service provider	Delivery of bulk refuse containers	None	No target	None	MLM	Budget R264,000			
35.	Social services and amenities	Number of furniture items supplied	Supply of Mogwadi community hall furniture	New indicator	600 x chairs and 10x tables	500 x chairs and 10x tables	Preparation of specification,	Appointment of service provider	No target	None	No target	None	MLM	Budget R190,123			Appointment letter, Delivery Note

BASIC SERVICES DELIVERY															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
To provide sustainable basic services and infrastructure development															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Review Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
<b>TRAFFIC AND LICENSING</b>															
36.	Traffic and Licensing	Number of roadblocks staged within the required timeframe	Law enforcement operations	48 roadblocks staged	48 roadblocks staged	None	12 roadblocks to be staged	12 roadblocks to be staged	12 roadblocks to be staged	None	12 roadblocks to be staged	None	MLM	Opex	Law enforcement operations reports
37.	Traffic and Licensing	Percentage of drivers licenses examined	Management of drivers licenses	100% of drivers licenses examined	100% of drivers licenses examined	None	100% of drivers licenses clients examined	100% of drivers licenses clients examined (1224)	100% of drivers licenses examined	None	100% of drivers licenses examined	None	MLM	Opex	Reconciliation report and RD report





BASIC SERVICES DELIVERY																
Responsive, Accountable, Effective and Efficient Local Government System																
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>																
To provide sustainable basic services and infrastructure development																
Key Strategic Organizational Objectives and Strategic objective																
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
40.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal general queries addressed	None	25% of internal general queries addressed	50% of internal general queries addressed	75% of internal queries addressed	100% of internal audit queries addressed	None	100% of internal audit queries addressed	None	MLM	Opex	Updated audit action plan
41.	Risk Management	Percentage of risks resolved within timeframe as specified in the register	Risk register	% of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	None	100% risk resolved within the timeframe as specified in the register	100% risk resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	Strategic risk register
42.	Council	Percentage of council resolutions implemented	Implementation of Council resolutions	New indicator	100% of council resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Council resolutions	100% of Council resolutions	None	100% of Council resolutions implemented	None	MLM	Opex	Updated Council resolution register

Key Performance Area (KPA) 2:		BASIC SERVICES DELIVERY													
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Strategic Organizational Objectives and Strategic objective		To provide sustainable basic services and infrastructure development													
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verifications (POE)
43.	Audit Committee	Percentage of Audit committee resolutions implemented	Implementation Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated audit Committee Resolution register

**6.4 DEPARTMENT: CORPORATE SERVICES**

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development															
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System															
Outputs:															
Key Strategic Organizational Objectives and strategic objectives															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
<b>ADMINISTRATION</b>															
44.	Administration	Number of office furniture procure d and allocate d	Procurement of office furniture	37 office furniture items procured	Procurement of 12 office furniture items	Procurement of 39 office furniture items	Preparation of specification and approval by specification committee advertisement of the project	Appointment of service provider for supply and delivery of office furniture	No target	Preparation of specification and approval by specification committee advertisement of the project	No Target	Appointment of service provider for supply and delivery of 27 office furniture items	MLM	Budget R200,000	Approved specific action delivery notes appointment letters invoices
45.	Administration	Number of municipal vehicles procure d	Procurement of municipal vehicles	1x municipal bakkie procured	Procurement of 2x municipal Sedan	None	Preparation of specification and approval by specification	Appointment of service provide for supply	No target	None	No target	None	MLM	Budget R630,487	Approved specific action delivery notes

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verification (POE)
<b>HUMAN RESOURCES MANAGEMENT</b>															
46.	HRM	Developed and submitted Workplan and Skills Plan and Annual Training report (ATR) to LGSET A	Development of WSP and ATR	Approved 2017/18 Workplan and Annual Training Report	Development of Workplan and annual training report	None	No target	No target	Development of draft WSP for Stakeholder	None	Consolidate WSP and ATR. Submit approved WSP to LGSET A	None	MLM	Opex	Approved WSP and ATR Acknowledgement letter from LGSET A



Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
47.	HRM	Number of Employee training programmes coordinate	Training of Employees	06x Training programmes coordinated	4x Employees training programme coordinated	Coordinate 10x training programmes to capacitate municipal officials	1x Employee training programme coordinated	1x Employee training programme coordinated	1x employee training programme coordinated	None	1x employee training programme coordinated	2x employee training programme coordinated	MLM	Budget R 650,000	Attendance registers and employee training report.
48.	HRM	Number of Councilors training programmes coordinate	Training of Councilors	04x Training programmes coordinated	4x Councilors training programmes coordinated	Coordinate 10x training programmes to capacitate municipal Councilors	1x Councilors training	1x Councilors training coordinated	1x Councilor training programme coordinated	None	1x Councilor training programme coordinated	2x councilors training programme coordinated	MLM	Budget R 250,000	Attendance registers and councilor training report
49.	HRM	Percent age of Bursari es/Loan awarde d to officials and	Internal Bursary/L loans fund	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees and councilors awarded with bursary/L	None	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees and councilors awarded with bursary/	100% of eligible employees and councilors awarded with bursary/L	None	100 % percent of eligible employees and councilors awarded	None	MLM	Budget R230,405	Signed Bursary/ Loan agreement

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verifications (POE)
50.	HRM	Councillors	Facilitation of interns and experiential training	loan in line with available budget	loan in line with available budget	None	loan in line with available budget	Loan in line with available budget	loan in line with available budget	None	Facilitate 1x Internship/Experiential training programme	None	Molemole Municipality	Opex	Internship/Experiential training agreements
51.	HRM	Approved Employment equity report submitted	Development of Employment equity report	Approved employment equity report submitted to DOL	Development of Employment equity report for submission	None	Completion of draft employment	No target	Consolidation and approved of final Employment	None	No Target	None	MLM	Opex	Approved Employment Equity report

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verification (POE)
52.	HRM	Number of fire detector and Alarm systems installed	Installation of Fire detectors and alarm system	New indicator	Installation of fire detection system at Mogwadi Civic Center	Installation of 13 firefighting equipment and 25 pictogram at Municipal buildings	Preparation of Specific Approval by Specific committee. Advertise project	Appointment of Service Provider for supply and installation of fire detection system.	No Target	None	No Target	None	MLM	Budget R45,950	Approved specific Delivery notes Appointment letters invoice
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>															
53.	ICT	Number of ICT systems maintained and	Maintenance of IT systems and licences	7x ICT systems maintained and licenced	9X ICT systems maintained and licenced	8X ICT systems maintained and licenced	2 x ICT systems maintained and licenced (	Specific action and advertisement for	3 x ICT systems maintained and licenced	None	4 x ICT systems maintained and licenced	3 x ICT systems maintained and licenced	MLM	Budget R1,789,986	Approved specific action

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed 3 quarter	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verifications (POE)
54.	ICT	Percentage of implementation of DRP	Implementation of Disaster recovery plan	File server in place. Backup are done external hard drives	100% implementation of disaster recovery Plan	None	Preparation of specification for Disaster Recovery Plan project	Advertisement of the project	Appointment of service provider and implementation of the project.	Appointment of service provider.	No target	Implementation of DRP project	Mogwadi	Budget R1,200,000	Approved Specific advertisement, Advert
		licence d		(Microsoft, Symante c and backup exec, Venus, Payday and GIS licenses are in place			Payday and teammate licences)	procurement of Symantec and Backup Exec and Microsoft Licenses	(Symantec and Backup Exec and Microsoft Licenses )		(GIS, Case ware, Solar, PMS licenses )	(GIS, Case ware, Solar licenses)			delivery notes Appointment letters Invoices . Disaster recovery . Implementation report



Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifica tions(P OE)
<b>COUNCIL SUPPORT</b>															
55.	Council Support	Number of council meeting coordinated	Coordination of council meeting	4X Council meeting coordinated	4X Council meeting coordinated	None	1 x council meeting coordinated	1 x council meeting coordinated	1 x council meeting coordinated	None	1 x council meeting coordinated	None	MLM	Opex	Attendance register, Notice Agenda resolutions
56.	Council Support	Number of ward committees capacity building programme coordinate	Ward committee capacity building programme	1x ward committee capacity building programme	Coordinate 2x ward committees capacity building programmes	None	coordinate 1x Ward committees capacity building programme	No target	coordinate 1x Ward committees capacity building programme	None	No target	coordinate 1x Ward committees capacity building programme	MLM	Budget R400,000	Attendance register
57.	Council Support	Number of ward committee conference	Ward committee conference held	1x Ward committee conference	1x Ward committee conference	None	No target	1 Ward committee conference	No target	None	No target	None	MLM	Budget R1,150,000	Attendance register

Municipal Transformation and Organizational Development															
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System															
Outputs: Implement a differentiated approach to municipal financing, planning and support															
Key Strategic Organizational Objectives and strategic objectives															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications (POE)
58.	AG Action Plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed	None	No Target.	No Target.	50% of Auditor General queries addressed	None	100% of Auditor General queries addressed	None	MLM	Opex	Audit action plan
59.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	None	25% of Internal audit queries addressed	50% of Internal audit queries addressed	75% of Internal queries addressed	None	100% of Internal audit queries addressed	None	MLM	Opex	Updated Audit action plan
60.	Risk Management	Percentage of risks resolved within the timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	Strategic risk register

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
61.	Council	Percent age of council resolutions implemented	Implementation of council resolutions	New indicator	100%of council resolutions implemented	None	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register
62.	Audit committee	Percent age of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	None	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit Committee resolution register

### 6.5 MUNICIPAL MANAGER'S OFFICE

Key Performance Area (KPA) 5:		GOOD GOVERNANCE & PUBLIC PARTICIPATION													
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs:		<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>													
Key Strategic Organizational Objectives and strategic objectives		To ensure that institutional arrangements are transparent efficient and effective and public participation is sustained and enhances transparency and accountability													
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
<b>LEGAL ADVISORY SERVICES</b>															
63.		Percentage of cases instituted and defended	Litigation Management	100% of cases instituted and defended	100% of cases instituted and defended	None	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	None	100% of cases instituted and defended	None	MLM	Budget R 842,400	Contingent liability report
64.		Percentage of legal advises provided	Provision of legal advisory services	100% of legal advises provided	100% of legal advises provided	None	100% of legal advises provided	100% of legal advises provided	100% of legal advises provided	None	100% of legal advises provided	None	MLM	Opex	Case register SLAs Reports and/or written opinions
65.		Percentage of by-laws reviewed	Review of by laws	100% of bylaws reviewed	100% of bylaws reviewed	None	100% of bylaws reviewed	100% of bylaws reviewed	100% of by-laws reviewed	None	100% of by-laws reviewed	None	MLM	Budget R158,673	Reports and/or drafted by laws



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
<b>COMMUNICATIONS</b>															
66.		Number of printing and publications done	Printing of newsletters	12000 x newsletters printed	10 000 x newsletters printed	6 000 x newsletters printed	Advertise appointment of service provider	Delivery and distribution of Newsletter.	Advertisement and Appointment of service provider	3000 newsletters printed, delivered, & distributed	Delivery and distribution of newsletter	3000 newsletters printed, delivered, & distributed			Specification, Advertisement, Order and delivery note
67.			Printing of Diaries, Calendars and Know your leaders (KYL)	-500 x Diaries -1500 x Calendars -1000 x Know your leaders	-1000 x Diaries 1500 x Calendars -1000 x Know your leaders		Appointment of service provider	Delivery and distribution	No target	1000x diaries, 1500x calendars & 500x KYL Delivered and distributed	No target	500x KYL Delivery and distribution	MLM	Budget R850,000	Specification, Advertisement, Order and delivery note
			Printing annual report	100X Annual report printed	100% Annual report printed	200X Copies of Annual report printed.	No Target	Specific advertisement	Appointment of service provider	Specific advertisement and Advertisment	Printing of 100 x AR copies and distribution	Appointment of Service Provider and			Approved specification, Advert, Order

Key Performance Area (KPA) 5: GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs:														
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
68.		Number of Event Management Equipment procured	Procurement of Event Management Equipment	Procured Branding material	Procured of National Corporate Flags, Municipal Branding and Load hailer	Procurement of 4x Municipal and 4x National Corporate Flags, 06x Loud Hailer and 10x Municipal Branding material.	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hailer 10 x Municipal Branding Material	Appointment of service provider municipal and National Corporate Flags, Loud Hailer and Municipal Branding Material	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hailer 10 x Municipal Branding Material	Delivery of 4x Municipal flags, 4x National Corporate Flags. 06 x Loud Hailer 09 x Municipal Branding Material	Printing of 200 copies Annual report		Budget R150,000	Approved specification, Advert, Order and Delivery note

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability														
Proj No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
69.		Percentage of municipal activities published and marketed	Marketing, Publicity and Advertise and	100% of municipal Activities marketed and publicised	100% of Municipal Activities marketed, advertise and publicised	None	100% Municipal Activities marketed, advertise and publicised	100% Municipal Activities marketed, advertise and publicised	100% Municipal Activities marketed, advertise and publicised	100% Municipal Activities marketed, advertise and publicised	None		R492,225	Approved specification, Advert, Order and Delivery note
<b>INTERNAL AUDIT</b>														
70.		Information Technology (IT) Audit conducted	IT Audit application control	New indicator	IT Audit application conducted	None	Approval of specifications and adverts	Appointment of service provider	Draft IT audit report on application control	Final IT audit report on application control	IT audit report on application control	MLM	Budget R500,000	Specification, Advert, Appointment letter final IT audit report
71.		Number of Audit steering committee meetings	Audit Steering committee meetings	4x Audit steering committee Meetings	4 x Audit steering committee meeting	None	1x Audit steering committee meeting	1x Audit steering committee meeting	1x Audit steering committee meeting	1 Audit steering committee meeting coordinate	None	MLM	Opex	Minutes, Attendance register



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
72.		coordinate	Performance Audits	coordinate 4x Performance audits report submitted to council	coordinate 4x Performance audits report submitted to council	None	1x Performance audits report submitted to council	1x Performance audits report submitted to council	1 performance audit report submitted to Council	None	1 performance audit report submitted to Council	None	MLM	Opex	Performance audit report
73.		Number of performance reports submitted to council	Audit committee meetings coordinated	6X Committee meetings coordinated	4x Audit committee meeting coordinated	None	1x Audit committee meeting coordinated	1x Audit committee meeting coordinated	1 Audit Committee meeting coordinated	None	1 Audit Committee meeting coordinated	None	MLM	Opex	Minutes, Attendance register Audit committee quarterly reports
<b>RISK MANAGEMENT</b>															
74.		Number of risk management	Risk management committee	4x Risk management committee	4x Risk management committee	None	1x Risk management committee	1 Risk management committee	1 Risk management committee	None	1 Risk management committee	None	MLM	Opex	Minutes of meetings and



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcome 9: Outputs: <ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
75.		committee meetings Number of strategic risk assessment report compiled	ee meeting Strategic Risk Assessment	ee meetings coordinated One 2018/2019 Strategic risk assessment conducted and report compiled	ee meetings coordinated One 2019/2020 Strategic risk assessment conducted and report compiled	None	ee meeting coordinated No Target	ee meetings coordinated No target	ee meeting coordinated No target	None	meetings coordinated One 2019/2020 Strategic risk assessment conducted and report compiled	None	MLM	Opex	Attendance Register Strategic Risk Assessment report and register
76.		Number of operational risk assessment report compiled	Operational risk assessment	Operational risk register One 2018/19 Operational risk register compiled	Operational risk register compiled One 2019/2020 Operational risk register compiled	None	No Target	No target	No target	None	Operational risk register compiled One 2019/2020 Operational risk register compiled	None	MLM	Opex	Operational risk register

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>														
To ensure that institutional arrangements are transparent efficient and effective and public participation is sustained and enhances transparency and accountability														
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
77.		Number of Fraud awareness campaign conducted	Fraud Awareness Campaigns	Two Fraud aware campaigns conducted	Two Fraud aware campaigns conducted	None	No target	One fraud awareness campaign conducted for councillors	No target	One fraud awareness campaign conducted for employees	None	MLM	Opex	Attendance register
PERFORMANCE MANAGEMENT SYSTEM														
78.	Performance Management System			4x Quarterly SDBIP Performance Reports	4x Quarterly SDBIP Performance Reports	None	1x Quarterly SDBIP Performance Report	1x Quarterly SDBIP Performance Report	1x Quarterly SDBIP Performance Report	1x Quarterly SDBIP Performance Report	None	MLM	Opex	Quarterly SDBIP Performance Report
79.		Number of performance Assessment conducted	Performance Assessment of Snr Managers	2x 2017/18 Snr Managers performance assessment	2x Performance assessments conducted	None	1x Performance assessment	1x performance assessment	1x performance assessment	1x performance assessment	None	MLM	Opex	Performance assessment report

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas(IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
80.		Compiled Annual performance report	Compilation and submission of Annual performance report	Completed and submitted 2016/17 Annual performance report	Completion and submission of 2017/18 Annual performance report	None	Completion of 2017/18 Annual Performance Report	No target	No target	None	No target	None	MLM	Opex	2017/18 Annual Council resolution of approval of Performance report
81.		Annual Report (AR) compiled and submitted	Compilation and submission of Annual report	Completed and submitted Approved 2016/17 AR	Completion and submission of 2017/18 Annual report compiled	None	No target	Completion of Draft 2017/18 Annual Report	Tabling of Draft and Final 2017/18 Annual Report	None	No target	None	MLM	Opex	Council resolution on approved 17/18 AR

GOOD GOVERNANCE & PUBLIC PARTICIPATION																
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System																
Outputs:																
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>																
Key Strategic Organizational Objectives and strategic objectives																
To ensure that institutional arrangements are transparent efficient and effective																
To ensure that good governance and public participation is sustained and enhances transparency and accountability																
Project No	Priority Areas(ID P)	KPI	Project Name	Baseline 2018/19	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
82.		Developed Service delivery and budget implementation plan (SDBIP)	Development of 2019/2020 SDBIP	Approved 2018/19 SDBIP	Approved 2019/20 SDBIP	None	No target	No target	Draft 2019/20 SDBIP	Approval of SDBIP 2019/20	None	Approval of SDBIP 2019/20	Compilation and Approval of SDBIP 2019/20	MLM	Opex	Approved SDBIP 2019/20 Council resolution
83.		Reviewed Service delivery and budget implementation plan(SBDIP)consolidated	Review of 2018/2019 SDBIP	Reviewed 2017/18 SDBIP	Reviewed of 2018/2019 SDBIP	None	No target	No target	Review and approval of 2018/19 SDBIP	No target	None	No target	None	MLM	Opex	Reviewed SDBIP 2018/19 report Council resolution
84..		Procured PMS Automated System	Procurement of automated Performance Management system	New indicator	4x PMS Implementation reports	Procurement of an Automated PMS	1X report	1 x report	1 x report	1 x report	Advertisement and appointment of the service provider	1 x report	Project initiation and planning	MLM	Opex	Implementation report



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
<b>OFFICE OF THE MAYOR</b>															
85.		Number of HIV/AIDS council meetings held	HIV/AIDS council meetings	1x HIV/AIDS council meeting held	Coordinate 4x HIV/AIDS council meetings	None	1x HIV/AIDS Council meeting coordinated	1x HIV/AIDS council meeting coordinated	1x HIV/AIDS council meeting coordinated	None	1 HIV/AIDS council meeting coordinated	None	MLM	Opex	Attendance register Minutes
86.		Number of Youth activities/events coordinated	Youth Development programmes	4x Youth programmes	Coordinate 4x Youth forum meetings	Coordinate 3x Youth forum meetings	1x Youth forum meeting coordinated	1x Youth forum meeting coordinated	1x Youth forum meeting coordinated	No Target	1 x Youth forum meeting coordinated	Youth day commemoration	MLM	Opex	Attendance register Minutes
87.		Number of Women and children activities/events coordinated	Women and Children development programmes	2x Women Caucus held	Coordinate 4x Women/children meetings	Coordinate 2x Women/children meetings	1x women/children meetings	1x women/children meetings	1x women/children meetings	No Target	1x women/children meetings	No Target	MLM	Opex	Attendance register Minutes

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
88.		Number of activities/events related to people with disability coordinated	Disability development programmes	3x Disability forum held	Coordinate 4x disability forum meeting	Coordinate 2x disability forum meeting	1x disability forum meeting	1 x disability forum meeting	1 x disability forum meeting	None	1 x disability forum meeting	None	MLM	Opex	Attendance register Minutes
89.	Office of the Mayor	Number of older person activities/events coordinated	Older persons programmes	4x Older person events	Coordinate 4x older persons meetings	Coordinate 2x older persons meetings	One older persons meeting coordinated	One older persons forum meeting coordinated	One older persons forum meeting coordinated	No Target	One older persons meeting coordinated	No Target	MLM	Opex	Attendance register Minutes
90.	AG action plan	Percentage of audit queries addressed	Audit action plan	% of Auditor General queries addressed	100% of Auditor general queries addressed	None	No Target	50% of Internal audit queries addressed	75% of Internal queries addressed	None	100% of Internal audit queries addressed	None	MLM	Opex	Updated Audit action plan
91.	Internal Audit	Percentage of internal	Audit action plan	New indicator	100% of internal audit	None	25% of internal audit	50% of internal audit	75% of Internal	None	100% of internal audit	None	MLM	Opex	Updated Audit

GOOD GOVERNANCE & PUBLIC PARTICIPATION																
Responsive, Accountable, Effective and Efficient Local Government System																
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>																
To ensure that institutional arrangements are transparent efficient and effective																
To ensure that good governance and public participation is sustained and enhances transparency and accountability																
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
92.	Risk Management	audit queries addressed Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	queries addressed	queries addressed	queries addressed	queries addressed	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	MLM	Opex	Strategic risk register action plan
93.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register
94.	Audit committee	Percentage of audit committee resolutions	Implementation of Audit committee	New indicator	100% of audit committee meetings	100% of audit committee meetings	100% of audit committee meetings	100% of Audit Committee resolutions	100% of Audit Committee resolutions	100% of Audit Committee resolutions	None	100% of Audit Committee resolutions	None	MLM	Opex	Updated Audit committee

Key Performance Area (KPA) 5: GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs:														
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability														
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of Verification (POE)
		implemented	resolutions		resolutions implemented		resolutions implemented	not implemented	not implemented	not implemented				resolutions register



### 6.6 BUDGET AND TREASURY DEPARTMENT

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outputs:1 & 7: <ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
<b>BUDGET AND REPORTING</b>														
95.	Budget and Reporting	Approved adjustment budget	adjustment budget	2017/18 Adjustment budget approved	Approved adjustment budget	None	No Target	No Target	Approved credible adjustment budget	None	No target	None	Opex	Council resolution on approved adjustment budget
96.	Budget and Reporting	Developed and tabled Draft 2019/20 annual budget	2019/20 Draft annual budget	Adopted 2018/19 budget	Developed and tabled Draft 2019/20 annual budget	None	No Target	No Target	A draft annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	None	No target	None	Opex	Council resolution on approved 2019/20 Annual budget
97.	Budget and Reporting	Adopted 2019/20 Annual budget	Adoption of 2019/20 Annual budget	Approved 2018/19 budget	Adoption of the 2019/20 Annual budget	None	No Target	No Target	No target	None	Annual budget approved	None	Opex	Council resolution on adopted 2019/20 annual budget

Key Performance Area (KPA) 4 :		MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs: 1 & 7:		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>												
Key Strategic Organizational Objectives and strategic objectives		To ensure sound and stable financial management												
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
98.	Annual financial statements submitted to the General Auditor General	Submitted 2017/18 Annual Financial statements to Auditor General	Submission of 2017/18 2018/19 AFS submitted	2016/17 Annual financial statements submitted to the General Auditor General	2017/18 Annual financial statements submitted to the General Auditor General	None	No target	No target	No target	None	No target	None	R900,000	Acknowledgement letter Approved Annual Financial Statements
99.	Budget and Reporting	Number of Section 71 reports submitted to Treasury	Submission of Section 71 reports	12 Section 71 reports submitted to Treasury	12x Section 71 reports submitted to Treasury	None	3x Section 71 reports submitted to Treasury	3x Section 71 reports submitted to Treasury	3x section 71 reports Submitted to Treasury	None	3x section 71 reports Submitted to Treasury	None	Opex	Acknowledgement letter Signed Section 71 reports
100.	Budget and Reporting	Number of Section 52 reports submitted	Submission of section 52 reports	4x Quarterly reports submitted	4x Quarterly Report	None	1x Report submitted	1x Report submitted	1x report submitted	None	1x report submitted	None	Opex	Council Resolution Signed section 52 reports
101.	Budget and	Number of MSCOA post	mSCOA post implemented	4x Report submitted	4x Quarterly report submitted	None	1x Quarterly	1x Quarterly	1x Quarterly	None	1x Quarterly	None	Opex	Council resolution mSCOA

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verification (POE)
102.	Budget and Reporting	2018/19 Section 72 (mid-year) report	Compilation and submission of 2018/19 Section 72 report	2017/18 Section 72 report	Section 72 report submitted	None	No Target	No Target	Compiled and submitted Section 72 report submitted	None	No target		Opex	Acknowledgement letter Signed section 72 report
	Reporting	Implementation reports	Implementation plan		Council		Implementation plan Report submitted to council	Implementation plan Report Submitted to council	Implementation plan Report Submitted to council		Implementation plan Report submitted to council			post implementation reports

**SUPPLY CHAIN MANAGEMENT**

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
102.	Supply chain Management	Number of infrastructure assets revaluation reports	Revaluation of infrastructure Assets	2017/18 report on revaluation of infrastructure assets.	Revaluation of 5X infrastructure Assets	None	No target	No Target	Preparation of Specification, approval and advertisement	None	Appointment of Service Provider	None	Budget R1,300,000	Signed specification Advertisement, Appointment Letter, Infrastructure revaluation reports
103.	SCM	Number of fixed assets register (FAR) & general ledger (GL) reconciliation	Fixed Assets register reconciliation report	12x FAR and GL reconciliation	12x FAR and GL reconciliation	None	3x FAR and GL reconciliation report	3x FAR and GL reconciliation report	3x FAR and GL reconciliation report	None	3x FAR and GL reconciliation report	None	Opex	FAR and GL reconciliation report
104.	SCM	Number of Asset verification reports	Physical Assets Verification	2x Physical assets verification reports	2x Physical assets verification reports	None	No Target	1 <sup>st</sup> physical asset verification	No Target	None	No Target	2 <sup>nd</sup> Asset Verification Report	Opex	Physical asset verification reports



MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
105	SCM	Number of inventory Count reports	Inventory Count	4X Inventory Count reports	None	None	1x Inventory count report	1x Inventory count report	1x Inventory Count Report	None	1 x Inventory Count Report	None	Opex	Inventory Count Reports
106.	SCM	Developed procurement plan	Development of	Signed 2017/2018 Procurement plan	None	None	2019/19 Signed procurement plan	No target	No Target	None	No Target	None	Opex	Signed 2018/19 procurement plan
107.	SCM	Number of SCM performance reports	Supply Chain Management (SCM) performance plan	4x SCM performance reports	None	None	1x SCM performance reports submitted to council	1x SCM performance reports submitted to council	1x SCM performance reports submitted to council	None	1x SCM performance reports submitted to council	None	Opex	SCM performance report And Council resolution.
REVENUE MANAGEMENT														
108.	Revenue Management	Percentage of revenue Collected	Management of Revenue collection	34% revenue collected on billed accounts	None	None	25% revenue collected on billing.	25% revenue collected on billing.	25% revenue collected on billing.	50% revenue collected on billing	25% revenue collected on billing.	Revenue collection report (BS 902 report)	Opex	BS 902 Report

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
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To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
109.	Revenue Management	Revenue Management.	Custom er data sing,	MSCOA compliant debtors classificatio n report Debtors data transferred from Venus to Solar	Transfer of opening balances from Venus to solar	None	Specific ation, Advert and appoint ment	Analysis of debtors votes, descripti on and complet eness	Uploading of verified and reviewed data and MSCOA compliant analysis	Appointme nt letter and the implement ation the project.	No target	Uploading of verified and reviewed data(debtors) and MSCOA compliant analysis	Budget R500,000	Age analysis report
110.	Revenue Management	Updated General Valuation Roll (GVR) and developed Supplementary valuation roll (SVR)	Updating GVR and Development of Supplementary valuation roll	2017/18 GVR and SVR report	Maintenance of the General Valuation roll and the development of the supplementary valuation roll	None	Maintenance of the General Valuation	Maintenance of the General Valuation roll and the development of the supplementary valuation roll	Maintenance of the General Valuation	None	Maintenance of the General Valuation roll and the development of the Supplementary valuation roll.	None	Budget R451,000	General Valuation roll and the supplementary valuation roll report

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
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To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
111.	Revenue Management	Number of Debtors reconciliation reports	Debtors reconciliation reports	12 x Debtors reconciliation reports	12x Debtors reconciliation reports	None	3x Debtors reconciliation reports	3x Debtor's reconciliation reports	3 X Debtors reconciliation reports	None	3 X Debtors reconciliation reports	None	Opex	Debtor's reconciliation reports
113.	Revenue Management	Number of Traffic and Licensing reconciliation reports	12 x Traffic and Licensing reconciliation reports	12x Traffic and Licensing reconciliation report	12x Traffic and Licensing reports	None	3x Traffic and Licensing reconciliation reports	3x Traffic and Licensing reconciliation reports	3 X Traffic and Licensing reconciliation reports	None	3 X Traffic and Licensing reconciliation reports	None	Opex	12x Traffic and Licensing reconciliation reports
EXPENDITURE MANAGEMENT														
114..	Expenditure Management	Number of updated UIF register	Unauthorised irregular and fruitless and wasteful expenditure register (UIF)	1x updated UIF register	1x updated UIF registers	None	Updated UIF register	Updated UIF register	Updated UIF register	None	Updated UIF register	None	Opex	Updated UIF register

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
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<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
115.	Payroll management	Number of salary reports (Employees and Councillors)	Salary reconciliations reconciled to General Ledger	12 Salary reconciliation reports	12 Salary reports reconciled to General Ledger	None	3x Salary reconciliation reports	3x Salary reconciliation reports	3x salary Reconciliations reports	None	3X salary Reconciliations reports	None	Opex	System salary reports, HR Memos, S&T CLAIMS, and Overtime claims GL, Reconciliations.
116.	Payroll Management	Number of VAT 201 reconciliations submitted to SARS	VAT 201 reconciliations	6x VAT 201 reconciliations submitted to SARS	6x VAT 201 reconciliations submitted to SARS	None	2x VAT 201 reconciliations reports submitted to SARS	1x VAT 201 reconciliations reports submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	None	1x VAT 201 reconciliations reports submitted to SARS	None	Opex	Output VAT reports, Inputs VAT invoices, VAT 201 Forms, Reconciliations.



MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
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To ensure sound and stable financial management														
Key Performance Area (KPA) 4 :														
Outcome 9:														
Outputs:1 & 7:														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
117.	Payroll management	Number of Expenditure on staff benefits reports reconciled to General Ledger	Expenditure on staff benefits (M/FMA section 66)	12 Reports on Expenditure on staff benefits completed	12 x Expenditure on staff benefits reports reconciled to the General Ledger	None	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	None	3X Expenditure on staff benefits reports reconciled to the General Ledger	None	Opex	Salary Reconciliations, System Salary reports.
118.	Expenditure management	Number of Petty Cash reconciliations and registers	Petty Cash reconciliations registers	12x Petty Cash reconciliation registers completed	12x Petty Cash reconciliation and registers completed	None	3 x Petty Cash reconciliation reports	3 x Petty Cash reconciliation reports	3x Petty Cash Reconciliation reports	None	3x Petty Cash Reconciliation reports	None	Opex	Petty cash vouchers, Cash slips, Replenishment reports
119.	Expenditure management	Number of updated retention registers	Retention register	1x Updated retention register	1x Updated retention register	None	Updated retention register	Updated retention register	Updated Retention register	None	Updated Retention register	None	Opex	Retention register Projects certificate, Supplier Invoices, Reconciliations reports

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
120.	Expenditure management	Number of creditors reports reconciled	Creditors reconciliation reports	12x Creditors reports reconciled	12x Creditors reconciliation reports	None	3x Creditors reconciliation reports	3x Creditors reconciliation reports	3 X Creditors reconciliation reports	None	3 X Creditors reconciliation reports	None	Opex	Creditor's reconciliation reports
121.	Expenditure Management	Number of updated UIF register	Unauthorised irregular and fruitless and wasteful expenditure register (UIF)	1x updated UIF register	1x updated UIF registers	None	Updated UIF register	Updated UIF register	Updated UIF register	None	Updated UIF register	None	Opex	Updated UIF register
122.	AG action plan	Percentage of audit queries addressed	Audit action plan	% of Auditor General queries addressed	100% of Auditor general queries addressed		No Target	No Target	50% of Auditor General queries addressed		50% of Auditor General queries addressed		Opex	Updated Audit action plan
123.	Internal Audit	Percentage of internal	Audit action plan	New indicator	100% of internal audit	None	25% of internal audit	50% of internal audit	75% of Internal	None	100% of Internal	None	Opex	Updated Audit action plan

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
124.	Risk Management	audit queries addressed Percentage of risks resolved within timeframe as specified in the risk register	Risk register	%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	None	100%of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	Opex	Strategic risk register
125.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	Opex	Updated council resolution register
126.	Audit committee	Percentage of audit committee resolutions	Implementation of Audit committee	New indicator	100% of audit committee meetings resolutions implemented	None	100% of audit committee meeting	100% of audit committee meeting	100% of Audit Committee resolutions	None	100% of Audit Committee resolutions	None	Opex	Updated Audit committee resolution register

Key Performance Area (KPA) 4 : MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs: 1 & 7: • Implement a differentiated approach to municipal financing, planning and support • Administration and financial capability														
Key Strategic Organizational Objectives and strategic objectives To ensure sound and stable financial management														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verification (POE)
		implemented	resolutions				resolutions implemented	resolutions implemented	implemented		implemented			

Mosena  
**Mr. M.L. Mosena**  
**Municipal Manager**

12/03/2019  
**Date**

12/03/2019  
**Date**

**Cllr. M.E. PAYA**